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**Subject: Meeting of the Board of Director of the Virginia Fire  
Prevention Association**

**Opening:** Welcome provided by President Elect Elaine Gall; meeting took place on Wednesday, August 9th at the Albemarle County Fire and Rescue Offices located at 460 Stage Coach Road, Charlottesville, VA.

**Call to Order:** Meeting was called to order at 10:06am

**Introduction of guest:** Past Treasure Ernie Little, Past President Robbie Dawson

**Roll Call:** (members present)

President Elaine Gall

First Vice Duane Perry

Treasure Shawn Maddox

Secretary Gerry Maiatico

Delegate Jimmy Csizmadia

Delegate Linda Hale (on conference call)

Region 1 - Steve Phillips (on conference call)

Region 2 - Mike Armstrong

Region 3 - Mike Hall

Region 4 - Todd Garwood (on conference call)

Region 5 - Randy Pearce

Region 6 - Mike Perdue (on conference call)

Region 7 - Mike Osborne

Report from VFPA Fire Services Representative:

Chief Dawson reported that VDFP is making changes to the Aid to Locality Funds; the locality must spend the funds and/or report what the funds will be earmarked for with a timeline for expenditure. This will try to data track the funds and justify a request from VDFP to increase the amount.

Grants for Training: Regional Training Grants have been modified to reflect a matching process due to the amount of grant application received.

VFMA1031 Course: Program was moved to 3 weeks. There appeared to be miscommunication on the process. Robbie is looking at the potential to have a 3rd party vendor complete the program.

Code Development: A letter was received from VA Sec. Haymore advising that he would not support the request for a delay in the code development process. A series of meetings will be upcoming. (A list will be provided on the webpage)

Update Contact Information: President Gall has requested all Board Members update their contact information. Information will be updated in the webpage system if needed.

Committee Reports:

Education Committee: Discussion on the 2017 Fall Training Conference being held in Wytheville, VA on October 23-24, 2017

Training Agenda: Working on the agenda, will post on the webpage as soon as released. Conference rate will remain the same as last year (1 day member- \$115, 2 day member - \$140) (1 day non-member \$140, 2 day non-member \$240)

Food & Lodging: Hotel has offered the same rate for guest as needed, Jimmy will confirm rate and food for attendees. Hotel has breakfast, cater lunch for Monday and Tuesday.

Help Needed: Duane will send a list out for help needed. He has requested that anyone prepare a back-up course for 4 hours in case something has happened.

Finance and Auditing: Committee has not met but have had several discussions on the audit process. Will meet with Ernie Little and move forward with the process.

Code Review/Legislative: Have had several members email in the request participation on the committee, information has been forwarded to Linda for review. Linda attended the DHCD workgroup meeting (provided a report that will be included in next newsletter)

ICC Richmond Conference 2018: (Jeremy not present to provide a report)

Region VII: (report will be provided in newsletter) Meeting to be held on August 11-12 in Hagerstown, MD

Next Board Meetings:

President Gall has suggested that VFPA hold Board Meetings at the annual spring and fall conferences to provide the ability for the general membership to attend.

President Gall has scheduled the next Board Meeting for Monday, October 23rd at the 2017 Fall Conference in Wytheville, VA at the conclusion of the afternoon educational session.

Etc.:

President Gall has appointed Mike Perdue to Region 6 and Mike Osborne to Region 7 to complete the fulfillment of the VFPA Board of Directors vacancies.

Meeting adjourned at: 11:30am.

Meeting Minutes Submitted as approved by President Gall on this date 08/10/2017.

Gerry R. Maiatico, Secretary VFPA