

VACANCY ANNOUNCEMENT

Assistant Fire Marshal III Loudoun County Fire and Rescue

Hiring Range: \$54,358-\$75,513

Application Period: On/about **September 6—September 20, 2017**

THE SELECTION PROCESS: Loudoun County Fire and Rescue will be conducting a promotional hiring process in the near future for a full-time, Assistant Fire Marshal III position in the Fire Marshal's Office. The selection process will include a review of candidate's application; verification of certifications and experience; written exam, and interactive exercises. May also include panel interview(s), an extensive criminal background check, polygraph, physical ability test, and medical examination. **The written exam will be administered on/about October 30, 2017. The interactive exercises will be administered on/about October 31—November 2, 2017.**



ABOUT THE POSITION (REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES):

Knowledge of the theory, principles, practices and techniques related to general fire prevention, and fire suppression as outlined in NFPA 1031, 1033 and 921. Essential knowledge of the content and application of local, state and national laws, codes and standards related to building construction, fire detection and suppression systems, general fire protection, canine operations, the handling, storage and use of explosives and the storage and use of hazardous materials. Essential knowledge of court decisions, criminal laws and practices that may influence the investigation of fire, explosive or hazardous materials incidents. Thorough knowledge of techniques utilized to investigate a fire, explosive or hazardous material event. Working knowledge of operations and practices of other County departments, incorporated towns within Loudoun County, and municipal agencies. Basic knowledge of the governmental structure and operations of the County, to include the incorporated towns, regarding physical layout, street and utility systems, key political and other law enforcement staff and unique circumstances and situations affecting the enforcement of codes and related laws. Must be able to think and work strategically. Must possess the ability to take direction, understand and follow verbal and written orders and directives. Must be able to identify common fire and life safety hazards, eliminate dangerous conditions in buildings and the environment, and fairly enforce the fire code and related ordinances. Must be able to provide depositions and expert testimony and represent the concerns of the Commonwealth and Loudoun County in all courts. Must be able to work independently or as a member of a team during inspections, investigations, and/or explosives incidents. Must possess the ability to communicate effectively verbally and in writing. Must possess the ability to perform physical requirements associated with emergency response and law enforcement activities, use a firearm and perform defensive tactics, employing restraint and proper discretion during highly stressful situations. Must possess the ability to develop effective working relationships with co-workers, volunteer personnel, other members of the fire-rescue staff, other law enforcement agencies and members of the general public. Must be able to maintain accurate records and other documentation and accurately prepare incident-based reports and reports for code enforcement and investigative activities. Ability to convey information correctly and concisely both in writing and verbally, organize material and information for clarity and understanding, and verify that messages are received and interpreted correctly.

There will be a **NON-MANDATORY ORIENTATION** held at the Fire Marshal's Office (23675 Belmont Ridge Road, Suite 150, Ashburn, VA 20148) at 9:00 am on/about Wednesday, October 11, which will address the components of the process. If you are not able to attend in person, you can join us via GoToMeeting. Contact LCFR-HR for information (lcfhr@loudoun.gov).

REQUIRED CERTIFICATIONS: Preference will be given to candidates who already have the certifications listed below. If not already certified, must obtain and maintain certification within 18 months of appointment.

- Virginia NFPA 1031 Fire Inspector
- Virginia NFPA 1033 Fire Investigator
- Virginia Fire Marshal Academy (VFMA) or DCJS equivalent, to include firearms and asp certification.

Also required within 18 months of appointment: EVOC, HazMat Operations, CPR, OSHA Blood-borne Pathogens, VCIN, LINX, Virginia DHCD Core.

ADDITIONAL CERTIFICATIONS: These certifications are desirable but not required:

- NFPA Firefighter II
- Virginia EMT-B (or equivalent)
- NFPA Fire Officer II
- NFPA Fire Instructor I
- FBI Hazardous Devices School
- FBI Post-Blast School
- USDOT Federal Motor Carrier Inspector
- IAAI-Certified Fire Investigator (CFI)
- IAAI-Fire Investigator Technician (FIT)
- NAFI-Certified Fire and Explosives Investigator (CFEI)
- DCJS Firearms Instructor
- VDFP HazMat Technician
- CIA/ATFE Canine
- Environmental Crimes Training
- DHCD Advanced Code module
- Reid Technique of Interviewing and Interrogations (Advanced) or similar training program.

KEY DATES (these dates are subject to change at the Department's discretion):

- Application Period: September 6—20, 2017
- Written Test: October 30, 2017
- Physical Agility Test: November 29, 2017
- Interviews: Week of January 8, 2018
- * Non-Mandatory Test Orientation: October 11, 2017
- * Interactive Exercises: October 31—November 2, 2017 (one day)
- * Background Medical: December 4—14, 2017
- * Target Hire Date: February/March 2018
- * **Contact:** lcfr-hr@loudoun.gov
- * **Additional Information:** www.loudoun.gov/firemarshal

SOURCE MATERIALS: The written test and interactive exercises are based on the following source materials, which may be consulted during the open book, written test ONLY. Candidates must bring their own printed resources for reference. Books in electronic format will not be allowed. No computers, tablets, or smartphones may be utilized or accessed during the testing process. The interactive exercises are tailored towards, but not limited to, the knowledge, skills and abilities of the position (see page 1).

- Fire Prevention Inspection and Code Enforcement, 4th Edition, David Diamantes
- NFPA 921 2017 chapters: 4, 5, 18, 19, 20 & 24
- 2015 Code of Virginia, Criminal and Traffic laws (available online)
 - Title §18.2 chapter 1 and §18.2-77 through §18.2-88
 - Title §19.2 chapters 5 and 7
 - Title §27
 - Chapter 2 §27-15 through §27-22,
 - Chapters 3, 5, 6, and 9

The process will also address the following case laws, which are available on the Fire Marshal's Office website: www.loudoun.gov/firemarshal website under "Case Law Study Materials." These materials may not be referenced during the written test (closed book) or interactive exercises.

Michigan v. Clifford, 46 U.S. 287, 104 S. Ct. 641 (1984); Michigan v. Tyler, 436 U.S. 499, 98 S. Ct. 1942 (1978); Terry v. Ohio, 392 U.S. 1, 88 S. Ct. 1868 (1968); Arizona v. Roberson, 486 U.S. 675, 108 S. Ct. 2093 (1988); United States v. Arvizu, 534 U.S. 266, 122 S. Ct. 744 (2002); Murdock v. Stout, 54 F.3d 1437 (9th Cir. 1995); Illinois v. McArthur, 531 U.S. 326 121 S. Ct. 946 (2001); United States v. Rebecca Jones and Kiply Jones, No. 10-4442, No. 10-4698, 2012 U.S. App. Lexis 784 (4th Cir. Decided January 13, 2012); United States v. Cavazos, No. 11-50094, 2012 U.S. App. Lexis 1103 (5th Circuit Decided January 19, 2012); United States v. Warner, 843 F.2d 401 (9th Cir. 1988); Miranda v. Arizona, 384 U.S. 436, 86 S. Ct. 1602 (1966); Harris v. Alabama 115 S. Ct. 1031 (United States Supreme Court 1995); McLaughlin v. Commonwealth of Virginia, No.1187-14-1. (November 17, 2015); and Goodwin v. Commonwealth of Virginia, No. 0190-14-3, (February 03, 2015)