

VFPA Board Meeting - Fall Conference

October 21, 2014

Meeting called to order on October 21, 2014 at 5:14

Persons in attendance:

Ronnie Campbell
Lee Duckwitz
Elaine Gall
Ernie Little
Jeremy Luttrell
Duane Perry
Travis Wright
George Hollingsworth
Ed Altizer
Bill Lloyd

- Received call from Robin Preace.
- Discussed concerns from past presidents. Lee spoke about the concerns regarding the perception of a private “party” funded by VFPA. There was no private “party” however it was perceived as such because an open invitation was not extended to all members in attendance but instead via word of mouth.
- Lee presented the 2014 Budget YTD status as of October 1, 2014 (see attached). Explained that the 2015 budget would be a little tighter now that the organization is almost through the 2014 budget, which was the first time that we have had one.
- Elaine had emailed the Proposed 2015 Budget and received questions about the difference between “Events” and “Training Committee”. Lee advised that Events would cover \$2000 for hospitality and prizes and Training Committee covers the payment of instructors and instructor travel if approved. Ernie expressed that currently we are balanced financially with the accountant. We do need to ensure we have receipts for all expenses/purchases of the organization. Ernie suggested that we get the Budget Committee back together to finalize the line items/categories for the final draft of the 2015 budget for approval in early 2015.
- Training committee was tasked with working on the Spring Conference. George is going to put together a request for white papers from potential instructors for the 2015 Spring Conference at Virginia Beach. Ernie suggested some childcare facility requirements and Ed Altizer requested the agenda of course topics and instructors earlier to give more time to localities to approve attendees.
- Discussed the concerns of having a hospitality event and providing alcoholic beverages and the potential liability to the organization. Will discuss further prior to next training conference.
- There being no further business for discussion the meeting was adjourned at 6:45 pm

VFPA Budget for 2014

As of Oct 1 /2014

To the best of my knowledge the projected income for 2014 is \$26200.00. Break down of 4200.00 membership dues, 2500.00 Roanoke conferences and 19,500.00 Virginia Beach conferences.

Line Items

1)	Red Book	400.00
2)	Merchandise	201.02 trailer tax
3)	Accounting	23.50
4)	Annual Dues Region 7	0
5)	Travel (region 7,NFPA,ICC hearings)	3239.36 Rodes -
6)	Rodes Consulting	0
7)	Web Site Maintenance	184.20
8)	Charge card Fees	198.16
9)	Banking fee	1573.54
10)	Scholarship	0
11)	Cvent	1864.00
12)	Training Committee	800.00
13)	Office Supplies	175.83
14)	Presidents Discretionary Fund	1000.00
15)	Events Funding	590.00
TOTAL Remaining		\$10,249.61

Income this year so far:

Dues	2305
Virginia Beach	7590.00
In Checking	21,490.73