Special Board Meeting called to order at 1005 hours. Meeting held via conference call at 703-278-1731, with access code “9209#”.

Present:
- Robby Dawson
- Jim Harnett
- Dave Diamantes
- George Hollingsworth
- Lee Duckwitz
- Jeremy Luttrell
- Travis Wright
- Steve Phillips
- Shawn Maddox
- Al Johnson

Entered late at approximately 1020 hours
- Ronnie Campbell
- Daniel Rakes

President’s Report (Lee Duckwitz):
- Lee reported on the status of the Virginia Beach venue for the 2014 Spring Conference. Per quote, $40 per day for breakfast and lunch for first two days and $15 for breakfast on the third day.
- Hotel rate will be $89.00 per night.

Motion by Jeremy Luttrell: To make change in venue for 2014 Spring Conference in Virginia Beach to Holiday Inn with quoted prices presented by Lee Duckwitz.

Second: Robbie Dawson

Discussion: Travis Wright wanted to clarify that we are getting a nicer facility with same room rates but adding lunch to first day and breakfast all three days.

Vote: Motioned passed 8 to 1
- Robby Dawson - aye
- Jim Harnett - aye
- Dave Diamantes - nay
- George Hollingsworth - aye
- Lee Duckwitz - abstained
- Jeremy Luttrell - aye
- Travis Wright - aye
- Steve Phillips - aye
- Shawn Maddox - aye
- Al Johnson - aye
• Discussion on 2013 Fall Conference in Roanoke:
  o The lady we were dealing with is retiring. Need to make contact with her replacement.
  o The quoted rate is $70 per person per night but have to spend $2500 on food.
  o President Duckwitz advised that the food cost would be in addition to room rate and registration.

• President Duckwitz announced that there will be a Special Meeting called during the 2013 Fall Conference in Roanoke to vote on amendments to the by-laws. The committee has been working on some amendments to the by-laws and they will be posted to the website soon.

Meeting adjourned at 1031 hours. The next meeting will be a face-to-face meeting will be September 5th at the State Fire Marshal’s Office in Glenn Allen at 10:00 am.