Meeting Opening

a. Welcome
b. Call to Order
c. Roll Call of Board Members

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Role</th>
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<tbody>
<tr>
<td>X</td>
<td>George Hollingsworth</td>
<td>President</td>
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<tr>
<td>X</td>
<td>Elaine Gall</td>
<td>1st Vice President</td>
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<td></td>
<td>Duane Perry</td>
<td>2nd Vice President</td>
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<tr>
<td>X</td>
<td>Lee Duckwitz</td>
<td>Past President</td>
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<tr>
<td>X</td>
<td>Jeremy Luttrell</td>
<td>Secretary</td>
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<td></td>
<td>Ernie Little</td>
<td>Treasurer</td>
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<tr>
<td></td>
<td>Randy Pearce</td>
<td>West Delegate at large</td>
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<tr>
<td>X</td>
<td>Travis Wright</td>
<td>East Delegate at large</td>
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<tr>
<td></td>
<td>Steve Philips</td>
<td>Division 1 Region Rep</td>
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<tr>
<td></td>
<td>Gerry Maiatico</td>
<td>Division 2 West Region Rep</td>
</tr>
<tr>
<td>X</td>
<td>Jimmy Csizmadia</td>
<td>Division 2 East Region Rep</td>
</tr>
<tr>
<td>X</td>
<td>Shawn Maddox</td>
<td>Division 3 Region Rep</td>
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<td></td>
<td>Todd Garwood</td>
<td>Division 4 Region Rep</td>
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<tr>
<td>X</td>
<td>Al Johnson</td>
<td>Division 5 Region Rep</td>
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<td></td>
<td>Vacant</td>
<td>Division 6 Region Rep</td>
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<tr>
<td>X</td>
<td>Linda Hale</td>
<td>Division 7 Region Rep</td>
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<tr>
<td>X</td>
<td>Ron</td>
<td>State Fire Marshal</td>
</tr>
<tr>
<td>X</td>
<td>Robbie Dawson</td>
<td>Fire Service Board Rep</td>
</tr>
</tbody>
</table>

“X” = Present at meeting

d. Introduction of Guests

- Cindy Davis – candidate for a position on the ICC Board spoke about her qualifications and interest in serving on the board and seeking VFPA’s support and ICC Region VII support.
  Motion by Lee Duckwitz to support Cindy Davis for a seat on the ICC Board.
  Second by Elaine Gall
  Motion carries on a vote of 8 yes and 2 no.
- Mike Maenner – Director, State Building Codes Office
II. Presidents Report

G. Hollingsworth

- Fire Code Rewrite/Work Group 2 – An internal DHCD committing will be meeting and developing a document
- George read a letter from William R. Bryant requesting the VFPA Board support for his nomination as the ICC Secretary/Treasurer.

Motion by Lee Duckwitz to support William Bryant for a seat on the ICC Board as Secretary/Treasurer.
Second by Travis Wright
Motion carries on a vote of 9 yes and 0 no. (Robby Dawson was not present for this vote)

- George mentioned that the Fire Inspector 1031 course was still being evaluated.
- There was a meeting at the state level to discuss the Virginia Fire Death total of 45 at this point of the year. Group will continue to meet.
- Should we invite other stakeholder groups such as VBCOA and others? The group’s general feeling was that it was a positive thing to improve interaction.

III. 1st Vice Presidents Report

Elaine Gall

- Virginia Code Enforcement Committee (VCEC), VBCOA, VPMIA, WICIT, July 23-26, 2017 at the Double Tree in Charlottesville. They will be hosting a training conference.
- Elaine and her staff attended the DHCD Virginia Rehab Code Module. Great training with multiple instructors from different disciplines.

IV. 2nd Vice Presidents Report

Duane Perry

- Not present.

V. Past Presidents Report

Lionel Duckwitz

- Lee spoke about the annual budget and possibly adding the miscellaneous line item back in due to the cutbacks from saving on the new membership management software.
- Lee will provide the Secretary a copy.

VI. Secretary’s Report:

Jeremy Luttrell

- Wild Apricot is still doing well for us. There have been a couple updates with the Wild Apricot system that make the web design portion even more user friendly.
- Gerry has been keeping up with social media postings.
- Discussion about doing a training session to get other members access to post to the calendar.

VII. Treasurers Report:

Ernie Little

- Absent but reports will be sent.

VIII. East Delegate at large

Travis Wright

- Travis is handling door prizes for fall conference.
  Region 2 East Jimmy Csizmadia
• Jimmy

Region 5  Al Johnson
• Al

Region 7  Linda Hale
• Linda

IX. West Delegate at large  Randy Pearce
• Not present.

Region 2 West  Gerry Maiatico
• Not present

Region 3  Shawn Maddox
• Mentioned the training that is going on in the Central Shenandoah Inspector or Investigator group.

Region 4  Todd Garwood
• Not present.

Region 6  Vacant

X. Committee Reports

a. Code Review Committee  George Hollingsworth
• Taken care of earlier

b. ICC Region 7  George, Duane, Jeremy (alternate)
• No report.

c. Fire Services Board  Robby Dawson
• Robby was not present. George read a letter that is being sent to the Governor by Melvin Carter about the code development process and the inclusion of the Fire Service Community. Stakeholder organizations in Virginia are listed on the document to sign in support of sending the document. George is listed as President of VFPA and the group was in favor of the signing of the document. George will send a final draft of the letter to the board members and we will post to the organization’s website.

d. Out Reach Committee  Gerry Maiatico
• Nothing.

e. Training Committee  Elaine Gall
• The fall conference agenda has been finalized. Needs someone to teach the maintenance/fire official side of kitchen hood systems. Al Johnson and Jeremy Luttrell have
agreed to teach this portion of the program. Elaine is going on vacation this coming Friday and will not return until the 12th.

f. Merchandise Committee                Jimmy Csizamdia
   • Jimmy is ordering merchandise within budget allowance.

g. Legislative Committee                G. Hollingsworth
   • Nothing to report.

h. Bylaws/Trust Agreement Committee      Duane Perry
   • No report.

i. Scholarship Committee                Elaine Gall
   • Elaine has not done anything with this yet. George asked if we wanted to do a scholarship so that we can get the notification out.

XI. Old Business
   • No old business to discuss.

XII. New Business
    • No new business.

XIII. Meeting adjourned
    a. Next board meeting will be in October.